


**RECORD OF EXECUTIVE DECISION**

Date	Decision Maker	Decision	Reason(s) for Decision	Alternative Options Considered	Conflicts of Interest Declared <small>(and Dispensations granted by the Monitoring Officer)</small>	Consultation with relevant Ward Member(s)	Subject to Call-in?	
03.12.2018	Portfolio Holder for Investment and Growth: Cllr Zoe Fairley  In association with SME Growth Fund Grant Panel (3/5 votes returned): <ul style="list-style-type: none"> <li>• Cllr Zoe Fairley</li> <li>• Ewan Green (Corporate Director for Planning &amp; Regeneration)</li> <li>• Richad Barrett (Head of Finance, Revenues and Benefits)</li> <li>• Anita Thornberry (Haven Gateway Partnership)</li> <li>• Katie Skingle (private sector)</li> </ul>	To award a grant of £37,500 to The Local Marketing Team Ltd., a company in Elmstead Market, from the Council's SME Growth Fund.	The Local Marketing Team Ltd applied to the SME Growth Fund, followed the application process and the application was put before Panel. 2 votes to approve secured grant funding in full.	The Local Marketing Team Ltd. met all eligibility criteria in order to submit a Full Application to the Fund. Alternative options would be to refuse the grant or to reduce the amount offered. The grant was approved in full, with 2 of the 3 returned votes to approve.	None.	Yes/No No	Yes/No Yes	
<b>URGENT DECISIONS ONLY (If non-urgent go to "Agreement to Decision" below):-</b>								
<b>GENERAL EXCEPTION APPLIES?</b>								
(Rule 14 Access to Information Procedure Rules)	YES/NO	If yes, has at least 5 clear days notice been given to the Chairman of the relevant overview and scrutiny committee?						YES/NO
<b>SPECIAL URGENCY APPLIES?</b>								
(Rule 15 Access to Information Procedure Rules)	YES/NO	If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?						YES/NO
<b>EXEMPTION FROM CALL-IN APPLIES?</b>								
(Rule 16i Overview and Scrutiny Procedure Rules)	YES/NO	If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?						YES/NO
<b>URGENT &amp; OUTSIDE BUDGET OR POLICY FRAMEWORK?</b>								
(Rule 6 Budget and Policy Framework Procedure Rules)	YES/NO	If yes, why is it not practical to convene a quorate meeting of full Council?						YES/NO
If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?								
<b>AGREEMENT TO DECISION:-</b>								

Signed  Decision Maker	Date:- 3/12/2018	Delegated Power Reference (in Part 3 of the Constitution):- Part 3.36 - Number 3 - The approval of grants to organisations
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Original signed copy to be retained by Service.  
Electronic copy to be sent to Ian Ford and Katie Sullivan (Committee Services) for publication.